

## **BOARD OF EDUCATION REGULAR MEETING MINUTES (Approved)**

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

HOLT HIGH SCHOOL – MARGARET LIVENSPARGER THEATER

5885 WEST HOLT ROAD, HOLT

**Monday, May 9, 2022 - 7:00 P.M.**

**Present** – Mark Perry, Amy Dalton, Jessie Jones, Robert Halgren, Marisa Anderson, Kevin Leonard, Jennifer Robel, David Hornak

**Central Office Staff Present** – Steve Netzel, Jessica Cotter, Matt Morales, Kim Cosgrove, Mike Dunckel, Christine Lopez

**CALL TO ORDER – QUORUM; Pledge of Allegiance, Mission/Vision Statement** – The meeting was called to order at 7:01 p.m.

Dr. Hornak provided opening comments by wishing all the mothers a Happy Mother's Day. Last week was appreciation week across the district. We need all 800 employees to make a difference. He also updated the community on the April 4<sup>th</sup> incident in stating that no additional details will be discussed other than to state that the investigation has been completed.

**CHANGES/ADDITIONS TO THE AGENDA** – There were no changes or additions to the agenda.

**STUDENT SPOTLIGHT** - DECA Competition Students, Julia Lewis and Julia Toomey were accompanied by their teacher Jassen Dowling. They competed at the district level and earned a spot and competed at the state level. There were three students that made it to state last year.

They went to Detroit for the state competition and stayed over for the competition. They both stated how much they enjoyed competing in DECA for Holt High School.

**INGHAM ISD GENERAL FUND BUDGET PRESENTATION** – Becky Hills and Sandee Donald from the IISD gave the Board a budget presentation. A copy of the budget presentation is on file with the official Board meeting materials located in the Superintendent's Office.

**Ingham ISD General Fund Budget Resolution\*** - IT WAS MOVED by Trustee Jones and supported by Trustee Dalton to approve the Ingham ISD General Fund Budget as presented. Motion carried by unanimous support.

**BOND PARTNER UPDATE\*** - Greg Granger from Granger Construction gave the Board a presentation on the General Series I Construction Recommendations – A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve Trumble Group for the Demolition work at \$689,000 and Knight Watch Inc. to provide the Access Control and Security work in the amount of \$271,431. Motion carried by unanimous consent.

**PUBLIC COMMENT** – There was no public comment.

**CONSENT AGENDA APPROVALS\***

Minutes of the Committee of the Whole Meeting of April 11, 2022\*

Minutes of the Regular Meeting of April 11, 2022\*

Approval of Bills Paid\*

Gifts\* - Community Donations - \$4,800 for Robo Rams (\$2,100 Can Drive - \$2,700 Gravity BBQ Fundraiser)

IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the consent agenda items as presented. Motion carried by unanimous consent.

**REPORTS**

**Student Representative Reports** – Lukas Hartley said the general student body mental health seems to be doing much better. He also wanted to discuss the food supply chain issues and said he would like to see a revisit of the closed campus so students could leave campus and get lunch. He also wanted to discuss the major potholes. He also said young women may have a lot to deal with as far as backlash if the official rulings from the Supreme Court come to fruition. He also wanted to thank Paige for their service to the Board and he has truly enjoyed working together.

Paige wanted to say this will be their last meeting with the Board and wanted to thank the students for nominating them to represent the students of Holt High School. It has been an honor to represent their peers.

Dr. Hornak stated the potholes will be filled. We are truly waiting for the weather.

**Trustee Halgren – Ingham School Officers Report (ISOA) Report** – They met and it was mostly district reports around the county.

**Trustee Dalton – Monthly Celebrations** - Trustee Dalton highlighted celebratory and diverse celebrations happening in the month of May, including: Asian American Pacific Islander month; Haitian Heritage Month; Indian Heritage Month and Jewish American Heritage Month; Mental Health Awareness Month; Physical Fitness Month; Military Appreciation Month and National Foster Care Awareness Month; Teacher Appreciation Day, the Muslim holiday Eid al-Fitr; Cinco de Mayo; Mother's Day; International Day against Homophobia, Transphobia and Bi-phobia, World Day for Cultural Diversity and Memorial Day.

**Trustee Jones – Board Policy Update\*** - Trustee Jones went through the final reading of policy changes from the NEOLA Spring Update. Policies being updated are PO1616, PO3216, PO4216 that deal with Staff Dress & Grooming; PO5511 Student Dress & Grooming; PO6110 Grant Funds, PO 6114 Cost Principles, PO6325 Procurement Federal Grants/Funds.

**PO1616, PO 3216, and PO 4216 Staff Dress and Grooming:** optional language has been added to state what is legally required with regard to enforcing dress code in a nondiscriminatory manner and affirming an employee's right to dress in accordance with their gender identity.

IT WAS MOVED by Trustee Halgren and supported by Trustee Dalton to approve the changes to PO1616, PO 3216 and PO4216 -Staff Dress and Grooming. Motion carried by unanimous consent.

**PO5511 Student Dress and Grooming** - Optional language has been added to state what is legally required with regard to enforcing the dress code in a nondiscriminatory/uniform manner and affirming an student's right to dress in accordance with their gender identity.

IT WAS MOVED by Trustee Halgren and supported by Trustee Dalton to approve the proposed changes to PO5511 as presented. Motion carried by unanimous consent.

**PO6110 – Grant Funds** - This policy has been revised to include the latest changes to the Education Department General Administrative Regulations (EDGAR). Specific requirements for Maintenance of Effort (MOE) and Maintenance of Equity (MOEquity) will need to be documented and provided at the time of audit of specific funded programs (ESSER, GEER, etc.)

IT WAS MOVED by Trustee Halgren and supported by Trustee Dalton to approve the proposed changes to PO6110 as presented. Motion carried by unanimous consent.

**PO6114 – Cost Principles** – This policy has been revised to include the latest changes to the Education Department General Administrative Regulations (EDGAR). Specific prohibitions regarding costs incurred for telecommunications and video surveillance services or equipment are included, along with the Davis-Bacon prevailing wage provisions for contracts in excess of \$2,000 related to construction, alteration, repairs, etc.

IT WAS MOVED by Trustee Halgren and supported by Trustee Dalton to approve the proposed changes to PO6114 as presented. Motion carried by unanimous consent.

**PO6325 – Procurement – Federal Grants/Funds** - This policy has been revised to include the latest changes to the Education Department General Administrative Regulations (EDGAR). Specific prohibitions regarding costs incurred for telecommunications and video surveillance services or equipment are included, along with the Davis-Bacon prevailing wage provisions for contracts in excess of \$2,000 related to construction, alteration, repairs, etc.

IT WAS MOVED by Trustee Halgren and supported by Trustee Dalton to approve the proposed changes to PO6325 as presented. Motion carried by unanimous consent.

**Trustee Robel – Transportation and Safety Committee, Due Process Hearing recommendations –**  
Students A, B, C, D, E, F, G, H\*

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to accept the recommendation for Student A. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to accept the recommendation for Student A. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to accept the recommendation for Student B. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to accept the recommendation for Student C. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to accept the recommendation for Student D. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to accept the recommendation for Student E. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to accept the recommendation for Student F. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to accept the recommendation for Student G. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to accept the recommendation for Student H. Motion carried by unanimous consent.

**Superintendent's Report** – Dr. Hornak gave an overview of his Superintendent's Report. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

Dr. Hornak wanted to read a poem in honor of Staff Appreciation Week at Holt Public. He read the Starfish by Loren Eisley.

Dr. Hornak also updated the district COVID status, HR job postings, and that we have approximately 100 handwashing stations in the district with slightly elevated lead levels and the Facilities Department is replacing all those faucets. He also highlighted the Robotics Team that made it to the international competition in Texas.

**Student Representative, Paige Thompkins Recognition** – Paige Thompkins has served the past two school years as a student representative to the Board of Education. The Board presented Paige with a Certificate of Recognition, an honor chord for graduation and a card. Paige will be attending U of M next year.

**Capital Improvement Committee (CIC) Update** – The CIC met on April 26, 2022. The conversation centered around the Series II work at Dimondale. The price tag has gone up considerably. This is creating a lot of extra work for the Bond partner team. The students will be staying in place. Roofing materials have tripled, and this gave rise to building a two-story building. A team from Dimondale visited a couple of two-story buildings and this helped them make their decision. This will help us realize a brand-new building and keep our budget intact.

## **WRITTEN PETITIONS AND COMMUNICATIONS**

**SRO Report** – Deputy Megan Jordan presented her monthly School Resource Officer report. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

#### **DISTRICT DELEGATIONS AND PRESENTATIONS**

**Human Resources Update** – Dr. Hornak stated Dr. Quinlan is on a planned time away from the office and asked if the Board had any questions on the monthly HR report. No questions were asked.

**Diversity, Equity & Inclusion Update** – Matt Morales gave congratulations to Paige and stated how wonderful it has been to work with them. Matt also updated the Board on equity work happening across the district.

Trustee Dalton stated she is grateful that we are realizing student centered work.

#### **FINANCIAL MATTERS**

Monthly Financial Packet – Mike Dunckel gave the Board the presentation during the Committee of the Whole meeting.

**2021-22 General Fund Budget Update\*** - Mike Dunckel gave the Board a presentation on the General Fund Budget update for 2021-22. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Dalton and supported by Trustee Jones to approve the 2021-22 General Fund Budget Update as presented. Motion carried by unanimous consent.

**2022-23 General Fund Budget Proposed Assumptions\*** - Mike Dunckel gave the Board a presentation on the 2022-23 General Fund Budget Proposed Assumptions. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the 2023-23 General Fund Budget Proposed Assumptions as presented. Motion carried by unanimous consent.

**2021-22 Energy Bond\*** - Mike Dunckel gave the Board a presentation on the 2021-22 Energy Bond. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the 2021-22 Energy Bond as presented. Motion carried by unanimous consent.

**2022-23 Energy Bond\*** - Mike Dunckel gave the Board a presentation on the 2022-23 Energy Bond. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the 2022-23 Energy Bond as presented. Motion carried by unanimous consent.

**2021-22 Building and Site Fund\*** - Mike Dunckel gave the Board a presentation on the 2021-22 Building and Site Fund. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the 2021-22 Building and Site Fund as presented. Motion carried by unanimous consent.

**Food Service Dairy Bids\*** - Evan Robertson gave the Board a presentation on joining the Cedar Crest Dairy Hospital Purchasing Services (HPS), the approved buying consortium contract for the District, for the remainder of the consideration and approval. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve Holt Public Schools joining the HPS contract in July 2022 and renewing the signing of the contract each year until 2026. Motion carried by unanimous consent.

Evan also gave a quick update on the CEP program. This year Hope will be added to the program along with Dimondale and Sycamore. They will also be taking the Big Blue Bus around in the summer again to feed students. Evan presented the CEP recommendation to Administration and together they approved the addition of Hope Middle School to CEP. The Board was not included in the process.

**Band Instruments\*** - Mike Dunckel gave the Board a presentation on the Band Instruments as part of the building and site bond work. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Halgren and supported by Trustee Dalton to approve the Band Instrument purchase as presented with Meridian Winds being awarded items #4, 5, 6, 8 (S), & 9 in the amount of \$22,700 and Marshall Music being awarded Items #1, 2, 3, 7, 10 (S), and 11 in the amount of \$34,963.85 for a total cost of \$57,663.85.

**OLD BUSINESS** – There was no old business.

**NEW BUSINESS** – There was no new business.

**ADJOURNMENT\*** - IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to adjourn the meeting. Motion carried by unanimous consent. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Jessie Jones, Secretary.

