BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (Approved)
HOLT PUBLIC SCHOOLS
DIMONDALE AND HOLT, MICHIGAN
ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT
Monday, May 11, 2026 - 5:00 P.M.

CALL TO ORDER – QUORUM – The meeting was called to order at 5:02 pm.

Present: Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Matea Caluk, Robert Halgren, Kevin Leonard, David Hornak

Central Office Team Present – Jessica Cotter, Erin Quinlan, Mike Dunckel, Melissa Stuard, Christine Lopez

CHANGES/ADDITIONS TO THE AGENDA – There are no changes or additions currently to the agenda. However, if we have extra time we will move items over from the Regular agenda.

CLOSED SESSION – IT WAS MOVED by Trustee Jones and supported by Trustee Leonard to go into Closed Session Pursuant to MCL 15.268, Section 8(b) of the Open Meetings Act to hear a Student Discipline Appeal and Pursuant to MCL 15.268, Section 8(c) of the Open Meetings Act to discuss bargaining unit contract negotiations. Motion Carried.

The Board entered closed session at 5:07 pm

The Board returned to open session at 5:47 pm

IISD 2026-27 BUDGET PRESENTATON – Becky Hills, IISD Superintendent presented the 26-27 Ingham ISD Budget Presentation to the Board. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

PUBLIC COMMENT – There was no public comment.

HR REPORT – Erin Quinlan asked if the Board had any questions about her monthly HR Report. She also shared information about the Non-Bargaining Unit Wage Adjustments, and the Superintendent's Contract for 2026-27. Copies of all are on file with the official Board Meeting materials located in the Superintendent's Office.

CURRICULUM OFFICE UPDATE – Jessica Cotter shared that she does not have an update this month.

STUDENT SERVICES UPDATE – Melissa Stuard shared an update for Student Services. A copy of the update is on file with the official Board meeting materials located in the Superintendent's Office.

MONTHLY FINANCIAL PACKET – Mike Dunckel shared his Monthly Financial packet. He also provided information on budget updates that he is seeking approval for in the Regular meeting. A copy of the packet and updates are on file with the official Board meeting materials located in the Superintendent's Office.

Trustee Caluk asked for information about the electric buses. Mr. Dunckel shared that they are working through the agreement and sharing it with the Building and Grounds Committee members.

OTHER – With extra time on the agenda, we pulled over items from the Regular Meeting agenda.

Regular Meeting Agenda Items:
6.2 CIC Meeting – The Project Superintendent is leaving Granger. They will be replacing him with Eric. Eric will be moving to Sycamore and Noah will take over at Washington Woods. There will be some changes to fill the voids. We hope that will not result in lack of production. The contingency fund is over by $400,000. We hope this holds. We do not have the room to continue to have overages, it will mean scope of work that will not happen on projects that are left.

Truste Caluk – She asked about Jonathan leaving if there is a clause in the contract about the loss of their staff. Chairperson Perry shared that Granger is still held to the same timeline. He said they have been sticking by the date pretty much.

6.3 Finance Committee – We moved from a 10% to a 12% Fund Balance. There were a lot of items that hit the budget this year that were costly and unplanned. That we came through the year with the budget as good as we have, is great news. We are hopeful that enrollment increases.

6.4 ISOA – Dr. Caluk attended the May 6th meeting. She raised a question regarding the IISD Budget. IISD serves 12 local school districts. There was a great discussion on K-12 funding. The budget is made up of various components. Sometimes the public does not understand all of the components. They discussed AI and also how it could impact enrollment. They discussed candidates on the ballot in the fall who are supporters of K-12 funding.

6.5 – Building and Grounds – Most of the meeting surrounded the Electric Bus grant. The contract is not as costly as we thought. They will continue to receive updates.

6.6 – Personnel & Salary Committee – Discussed the Superintendent's Contract, the non bargaining wage adjustments, and Master Agreement between HPS and Holt Association of Educational Office Personnel that will be on the regular agenda for approval.

6.9 – Superintendent's Report – Dr. Hornak shared that we are in final punch list for series 1. He also gave other highlights from his Superintendent's Report. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

6.10 – Curriculum Committee Meeting – We discussed the Summer Food Program, graduation rates, and discussed moving Econ to Junior year.

* Requires Board action

IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting.

ADJOURNMENT* - IT WAS MOVED by Trustee and supported by Trustee to adjourn the meeting. The meeting adjourned at 6:50 pm.

Respectfully submitted,

Jessie Jones, Secretary

* Requires Board action