BOARD OF EDUCATION REGULAR MEETING MINUTES (Approved)
HOLT PUBLIC SCHOOLS
DIMONDALE AND HOLT, MICHIGAN
ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT
Monday, September 14, 2026 - 7:00 P.M.

Present – Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Matea Caluk, Robert Halgren, Kevin Leonard, Hal Heard

Central Office Team Present – Jessica Cotter, Erin Quinlan, Mike Dunckel, Ashley Markham, Christine Lopez

CALL TO ORDER – President Amy Dalton called the meeting to order at 7:03 pm.

CHANGES/ADDITIONS TO THE AGENDA – There were no changes or additions to the agenda.

SCHOOL / PROGRAM SPOTLIGHT - Midway Early Learning Center – Summer Program Presentation, Max Seidel provided a presentation on the school age summer program.

PUBLIC COMMENT – Jill Rusnak – Thanked Board for their service. She has spoken at public comment before and came to share additional information about the bullying of her son. She has advocated for more than acknowledgment. She has encouraged the Board to strengthen their policies. She believes the current policies have not been followed. The same bully was bullying not only her son, but another special needs student as well. She shared the bully also has bullied other members of her family. This is not an isolated incident. Parents on social media are asking about bullying in our schools. She said that she will be back next month to continue her advocacy.

CONSENT AGENDA APPROVALS* *Note: All matters listed under the Consent Agenda are routine in nature and will be approved by one blanket motion.*

Minutes of the Board/Admin Workshop Meeting of August 10, 2026*
Donations – Kroger Rewards - $1,071.50*
HR Report*
Approval of Bills Paid*

IT WAS MOVED by Trustee Jones and supported by Trustee Perry to approve the consent agenda items as presented. Motion carried.

REPORTS
Issac Abouelseoud, Senior Student Board Representative – Sent an email this afternoon that he would be absent, and he looks forward to seeing everyone at the October meeting.

Mark Perry, Capital Improvement Committee (CIC) – Mr. Perry presented information during the Committee of the Whole meeting.

Jennifer Robel, Transportation and Safety Committee

Overnight Trip – Boys Tennis Tournament* - IT WAS MOVED by Trustee Leonard and supported by Trustee Halgren to retroactively approve the Overnight Trip for Boys Tennis. Motion carried.

Due Process Hearings – Students A, B* - Tabled until October

Superintendent's Report – Superintendent Heard shared the excitement felt around the district with the new school year. He highlighted the staff at Washington Woods and Junior High. He has been to the buildings around the district interacting with students and educators and has enjoyed meeting them.

Amy Dalton, President's Report – Shared how exciting it is that we are a month into the school year. She was also grateful for the staff at Washington Woods and Holt Junior High for the way they handled the hot days. Monthly Commemorative, Cultural and Celebratory Events in the month of September includes Suicide Prevention Awareness Month, Blood Cancer Awareness Month, Service Dog Awareness Month, Hispanic Heritage Month, Jewish Heritage Month, United Nations Declaration for the Rights of Indigenous Peoples Day.

WRITTEN PETITIONS AND COMMUNICATIONS

GMB and Granger – CD Drawings and Estimate for Holt High School* - IT WAS MOVED by Trustee Halgren and supported by Trustee Perry to approve the CD Drawings and Estimate for Holt High School. Motion carried.

Trustee Caluk wanted to be sure that we included a walkthrough of the bathrooms at Holt High School.

DISTRICT DELEGATIONS AND PRESENTATIONS

Human Resources Office Update – Dr. Quinlan gave an update of hiring and onboarding. District wide we have hired numerous retired, certified teachers who have returned to help us. Working on annual employee trainings and getting prepared for open enrollment.

Curriculum Office Update – Mrs. Cotter gave a Curriculum Office update presentation. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

Student Services Office Update – Ms. Ashley Markham, our new Executive Director of Student Services shared some highlights of her first few weeks on the job.

FINANCIAL MATTERS

Monthly Financial Packet – Mr. Dunckel gave an overview of the monthly financial packet. A copy of the packet is on file with the official Board meeting materials located in the Superintendent's Office.

L-4029 Ingham County* - IT WAS MOVED by Trustee Perry and supported by Trustee Robel to approve the Ingham County L-4029. Motion carried.

L-4029 Eaton County* - IT WAS MOVED by Trustee Perry and supported by Trustee Robel to approve the Eaton County L-4029. Motion carried.

Facilities Purchase of Bobcat UW56 Toolcat and Accessories in the amount of $89,633.77* - IT WAS MOVED by Trustee Jones and supported by Trustee Halgren to approve the purchase of the UW56 Toolcat and accessories in the amount of $89,633.77. Motion carried.

Trustee Perry asked for clarification on the Radio service. Mike will check and if it is an optional item, he will have it removed. If it is standard, it will stay.

OLD BUSINESS – There was no old business.

NEW BUSINESS – Trustee Perry asked for information on the bullying report that has been tabled until the October meeting. Trustee Caluk shared that there is a lot to unpack, and she looks forward to discussion next month.

ADJOURNMENT* - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. Motion carried. The meeting adjourned at 8:18 pm.

Respectfully submitted,

Jessie Jones, Secretary

* Requires Board action