

BOARD OF EDUCATION SPECIAL MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, March 2, 2026 - 3:30 P.M.

Present: Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Matea Caluk, Robert Halgren, Kevin Leonard, Greg Sieszputowski MASB, Christine Lopez

CALL TO ORDER – QUORUM – The meeting was called to order at 3:33 pm.

SUPERINTENDENT SEARCH – CANDIDATE SELECTION FOR INTERVIEWS* - Greg Sieszputowski and Kevin Kelly discussed the plan for the meeting. We will be taking our time and will be speaking about candidates by application number.

Mr. Sieszputowski said he would like the candidates to be ranked in the order for their selections. He gave time since he did not ask about this prior. He polled the board for their top six candidates. The top six candidates were decided. Greg will notify the candidates tonight and will give them to noon tomorrow to notify anyone that needs to be notified. Then a press release will be provided to the district to be sent out announcing the candidates with the dates of the interviews.

FINALIZE INTERVIEW QUESTIONS - Mr. Sieszputowski provided the Board with a list of questions for them to consider.

President Dalton asked if the trustees have all provided the questions to the shared list of questions.

Trustee Robel stated she likes the questions and the trustees added to the form since they are more detailed.

Trustee Caluk said she would like to have more discussion on how they tie to the criteria the Board set. She was wondering if other trustees were interested in that too.

Mr. Sieszputowski said he asked them to put in questions that tie to the criteria the Board set.

Trustee Perry asked if each trustee would list the competency they tied to the questions they listed, he thinks that would be helpful.

Greg said they should have about 15 questions. The candidates will be responsible for managing their time. All the Board needs to worry about is asking the questions and interacting with the candidates.

Greg hopes to have a draft of the questions to the Board by the end of the week.

*Requires Board action

INTERVIEW PREPARATION - Mr. Sieszputowski shared a presentation on the interview process. He will be providing an interview guide in advance that will help them prepare for the interviews. Clarifying follow up questions is okay in the interview but do not introduce a new question.

For the first-round interviews, he advised the Board to follow the script and ask the questions in the same way for each candidate. Ultimately, we want the same experience offered for all candidates.

The final round goal is to explore strengths and weaknesses of finalists.

PUBLIC COMMENT – There was no public comment.

OTHER – Trustee Caluk wanted to share that she is unable to attend the meeting on Monday, March 9th.

ADJOURNMENT* - IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 4:35 pm.

Respectfully submitted,

Jessie Jones, Secretary

* Requires Board action