

BOARD OF EDUCATION SPECIAL MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, January 5, 2026 - 3:30 P.M.

Present: Amy Dalton, Jennifer Robel, Mark Perry, Robert Halgren

Absent: – Jessie Jones, Matea Caluk, Kevin Leonard

CALL TO ORDER – The meeting was called to order at 3:35 pm.

Trustees Matea Caluk and Kevin Leonard arrived at 3:41 p.m.

ELECTION OF PRESIDENT*– IT WAS MOVED by Trustee Robel and supported by Trustee Halgren to appoint Amy Dalton to serve as President of the Board. Motion carried.

ELECTION OF VICE PRESIDENT* – IT WAS MOVED by Trustee Halgren and supported by Trustee Perry to appoint Jennifer Robel as Vice President of the Board. Motion carried.

ELECTION OF SECRETARY* – IT WAS MOVED by Trustee Halgren and supported by Trustee Perry to appoint Jessie Jones to serve as Secretary of the Board.

ELECTION OF TREASURER* – IT WAS MOVED by Trustee Robel and supported by Trustee Halgren to appoint to Mark Perry to serve as the Treasurer of the Board.

CHANGES/ADDITIONS TO THE AGENDA – There were no changes/additions to the agenda.

PUBLIC COMMENT – There was no public comment.

SET TIMELINE FOR THE SUPERINTENDENT SEARCH AND HIRING PROCESS* – Greg Sieszputowski and Kevin Kelly from MASB are serving as the selected consultants for the Superintendent search. They wanted to meet with the Board to review the search process, clarify the role of the search consultant, and plan a detailed timeline for the search.

Greg shared that he wants to make sure he brings up at the beginning of this process that we should have draft language for the contract prepared early. If we have a candidate we'd like to hire and don't have contract language to start negotiations, we could lose the desired candidate. He recommends that it is drafted by first round interviews.

Trustee Caluk asked if there are other superintendent contracts they can review as well as the contract we have for Dr. Hornak. Mr. Sieszputowski replied that there are other contracts you can find and the Mackinaw Center has contracts listed as well.

*Requires Board action

President Dalton asked if we should be working on the language as a whole board with HR. Mr. Sieszputowski said that it would be recommended to work with one of the Board's committees and usually it is done if there is a personnel committee.

Dr. Hornak brought up residency for the new superintendent. There was a discussion about listing in the posting that candidates will reside or move into the district. The MASB team shared that it cannot be a requirement. That was changed. The most restrictive the Board could require would be within 28 miles from the district lines. Our trustees feel strongly that having someone in the area is important. They mentioned all the things that Dr. Hornak currently does and living close by allows that, such as checking the roads for inclement weather at 4 am.

Mr. Sieszputowski shared that if the preferred candidate lives out of town but is extremely effective and chooses to drive into district to do the job, and performs all the services expected, you might exclude a dynamic candidate by listing a preference to having someone local.

President Dalton asked if we could list residency in mid-Michigan preferred. Mr. Sieszputowski said they will add some language about preference.

If we receive 20-25 candidates, it will be a lot of paper. The Board will have a log-in to review the applications submitted. Nothing will be culled out. MASB team will make a recommendation list based on the Board's criteria and tier the candidates into three tiers.

Identify Community Partners – There will be face to face open meetings. The Board will not attend these meetings. MASB will facilitate the sessions and compile the feedback. There will also be a survey available.

Solidify dates for the rest of the search – Dates were decided on for learning community input meetings and other special Board meetings, including the first and second round interviews. Greg will send the list to Christine, and she will send calendar invites and a compiled list of all meetings to the Board.

Salary range for posting - Trustee Perry shared that he had done some research and feels in today's market he recommends a range from \$200,000 to \$240,000. There was a lot of discussion about the range and making sure we are attracting quality candidates. The Board decided on \$195,000 – \$235,000.

OTHER – There were no other items for discussion.

ADJOURNMENT* – IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. The meeting adjourned at 6:09 pm.

Respectfully submitted,

Jessie Jones, Secretary