

BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, September 8, 2025 - 5:30 P.M.

Present: Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Matea Caluk, Robert Halgren, Kevin Leonard, David Hornak

Central Office Team Present: Jessica Cotter, Erin Quinlan, Mike Dunckel, Christine Lopez

CALL TO ORDER – QUORUM – The meeting was called to order at 5:30 p.m.

CHANGES/ADDITIONS TO THE AGENDA – Items 6 and 7 were removed

SUPERINTENDENT REPORT – Dr. Hornak shared highlights from his monthly Superintendent's Report. A copy of the report is on file with the official Board meeting materials in the Superintendent's Office.

Overall, we are off to a great start across the district. Building leaders say that students have returned and are ready to go.

Dr. Hornak gave an update to the Bond work taking place across the District. Dimondale, while there are still a few items to finalize, is a true gem. The new Sycamore is moving along.

Background checks are being done by Raptor at the building level every day. This is a much-improved system, and it does a background check for visitors each time they enter our buildings.

Annually bullying data is presented. The data before we started annual reporting seemed to be all over. Now we are calibrated across the District. For the 2024-2025 we had 98 instances of bullying across the district. There was additional discussion about continuing to calibrate and report accurately.

HR UPDATE – Dr. Quinlan gave a highlight of her monthly HR Report and said they have had a very busy summer with hiring new staff. She highlighted the mandatory training that we have undergone across the district. She asked if anyone had any questions regarding her monthly HR report. A copy of the report is on file with the official Board meeting materials in the Superintendent's Office.

CURRICULUM OFFICE UPDATE – Mrs. Cotter presented a Curriculum Office update for the Board. A copy of the report is on file with the official Board meeting materials in the Superintendent's Office.

President Dalton asked about Wit and Wisdom and the State's suggesting it. Mrs. Cotter shared that there was a list provided, and we were piloting 2 different platforms, and when everyone piloting came together it was obvious that Wit and Wisdom is the best choice for Holt Public.

Trustee Caluk asked about the EL students and the process around identifying. Jessica replied that we have three EL teachers who are diligent about their process of outreach to families.

MONTHLY FINANCIAL PACKET – Mr. Dunckel asked if the Board had any questions regarding his monthly Financial Report.

Dr. Halgren asked if we need to borrow from the State Aid Fund given that State has not adopted a budget for state aid funding for K-12. Mike discussed what are plans are currently should the legislators not pass a budget by October.

OTHER – Proposed Resolution to Michigan legislators to encourage them to pass the K-12 state aid budget so schools receive their funding.

Transportation and Safety Committee Meeting – HHS Boys Tennis Trip to Traverse City Overnight Trip. The committee met with Coach Olcheske, and they have been on this trip for several years. All students stayed overnight with their families. The team performed quite well.

CIC Committee Meeting – Trustee Perry gave an overview of the most recent CIC meeting. There is a GMB Amendment for the Owner/Architect Agreement. Trustee Perry supports the agreement. The downside to the amendment is we cannot get a guarantee from GMB to provide us with one architect to oversee the entire project. We have had 5 or 6 architects so far. However, he feels that they did meet us in the middle.

The original Granger contract did not include the work for the supplemental bond work. It is currently with the attorneys, so we do not have it to review yet. We should have it next month to review and approve. We will be voting on the GMB amendment in the regular meeting.

CIC – there is a large budget for all construction projects. Trustee Perry said that he is asking for everyone to review all projects that have been completed so far. He wants all of it to be scrubbed so that we make sure that there are funds that were not spent. There will be an owner's contingency fund to handle items such as old windows that are rotting in a building where we are doing other work.

Trustee Caluk asked who identifies what projects need to be done. Trustee Perry said that it is usually Dr. Hornak, Trustee Perry or our Owner's Rep, Richard Darr.

President's Report – President Dalton – September has several important commemorative, cultural, and celebratory events in September, such as: National Hispanic Heritage Month, National Suicide Prevention Month, Ro Shoshanna, Navaratri, Labor Day, National Day of Service and Remembrance. Indigenous Peoples Day, Constitution Day, International Day of Peace

ADJOURNMENT* - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. Motion carried. The meeting was adjourned at 6:52 p.m.

Respectfully submitted,

Jessie Jones, Secretary