

## **BOARD OF EDUCATION REGULAR MEETING MINUTES (Approved)**

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

**Monday, April 14, 2025 - 7:00 P.M.**

**Present** – Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Matea Caluk, Kevin Leonard, Robert Halgren, David Hornak

**Central Office Team Present** – Jessica Cotter, Erin Quinlan, Teryn Henderson, Mike Dunckel, Melissa Stuard, Christine Lopez

**CALL TO ORDER – QUORUM** – The meeting was called to order at 7:02 p.m.

Dr. Hornak wanted to share some opening comments. He wanted to reflect on the heart of our work and the values that guide us. We are not just a school system; we are a community – a community committed to creating a sense of belonging for all who are part of it. Our shared vision is to ensure that every student, every staff member, and every family feels seen, valued, and heard. We understand that belonging is not simply a goal; it's a fundamental need for everyone in our schools to thrive. It's about fostering an environment where every individual feels safe, respected, and empowered to be their true self.

This journey toward belonging takes time, care, and compassion, but it is essential to our mission. As we continue our work today, let's remember that each decision we make, every action we take, and every conversation we have is an opportunity to reinforce this commitment. We all have a role to play in making sure that our schools remain places where people not only learn and grow, but also feel they truly belong. Thank you for being part of this important work, and for your dedication to our students and staff. Together, we will continue to build a community where everyone is valued, supported, and given the opportunity to flourish.

**CHANGES/ADDITIONS TO THE AGENDA** – There were the following changes to the agenda. Remove items: 8.1, 8.3, 8.4, 9.2, 9.4

### **TEACHER TENURE RECOGNITION\***

Kathryn Ambs – Teacher at Dimondale Elementary School\*

Danyel O'Hail – Teacher at Dimondale Elementary School\*

Garrett Dickinson – Teacher at Holt High School\*

Mallory Huhn - Teacher at Holt High School\*

Sarah Judit - Teacher at Holt High School\*

Abigail Lewandowski - Teacher at Holt High School\*

Nicholas Merrill - Teacher at Holt High School\*

Michaela (Vestecka) Nicodemus - Teacher at Holt High School\*

Debra Herriman - Teacher at Hope Middle School\*

Brynna Fisher - Teacher at Horizon Elementary School\*

Ashley Farran - Teacher at Horizon Elementary School\*

Shannon Avitts-Brimley - Teacher at Holt Junior High School\*

\*Requires Board action

William Berti - Teacher at Holt Junior High School\*  
Hanna Danyo - Teacher at Holt Junior High School\*  
Jacob Fox - Teacher at Holt Junior High School\*  
Megan Riley - Teacher at Holt Junior High School\*  
Collin Korb - Teacher at Holt Junior High School\*  
Kerry Boomershine-Whitbeck – District School Nurse for Secondary Education\*  
Alexis Bullock - District School Nurse for Elementary Education\*  
Benjamin Coon – District Speech and Language Pathologist\*  
Madison Phillipich – District Social Worker\*  
Allison Savoie – District Social Worker\*  
Mary (Johnson) Bates – Teacher at Sycamore Elementary School\*  
Mary Beebe – Teacher at Sycamore Elementary School\*  
Andrea Strang – Teacher at Sycamore Elementary School\*  
Claire Krajkowski – Teacher at Washington Woods Middle School\*  
Brie McPhall - Teacher at Washington Woods Middle School\*  
Denise Noble - Teacher at Washington Woods Middle School\*

IT WAS MOVED by Trustee Jones and supported by Trustee Robel to approve the teachers who have earned tenure this year. Motion carried.

**PUBLIC COMMENT** – There was no public comment.

**CONSENT AGENDA APPROVALS\*** *Note: All matters listed under the Consent Agenda are routine in nature and will be approved by one blanket motion.*

Minutes of the Committee of the Whole Meeting March 10, 2025\*

Minutes of the Regular Meeting of March 10, 2025\*

Minutes of the Special Meeting of March 5, 2025\*

Donations

Kroger Rewards - \$1,252.91\*

Bills Paid\*

IT WAS MOVED by Trustee Jones and supported by Trustee Robel to approve the Consent Agenda items as presented. Motion carried.

## **REPORTS -**

Student Representative Reports – Maleek Sammit – He shared that things are going well. Seniors are waiting to leave. They have 5 Mondays left. SAT testing was this past week, and the juniors are looking forward to being seniors.

Kevin Leonard, Justice, Belonging, Culture, and Well-Being Committee – The meeting focused on the Equity Audit. This will be an audit of our students and equity within our systems. We spoke briefly about the Federal focus on ending DEI work.

Jessie Jones, Policy Committee Chairperson, went over the first reading of the proposed changes to the following policies.

\* Requires Board action

PO 0131.1 Bylaws and Policies (Revised)  
PO 2340 Field and Other District-Sponsored Trips (Revised)  
PO 5320 Immunization (Revised)  
PO 5330 Use of Medications (Revised)  
PO 5330.01 Epinephrine Auto-Injectors (Revised)  
PO 5350 Student Health, Well-Being, and Suicide Prevention (Revised)  
PO 8320 Personnel Files (Revised)  
PO 8500 Food Services (Revised)  
PO 8510 Wellness (Revised)  
PO 8640 Transportation for Field and Other District-Sponsored Trips (Rescind)  
PO 5113 Schools of Choice Program (Inter-District) (Revised)  
PO 2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities (Revised)  
PO 2264 Nondiscrimination on the Basis of Sex in Education Programs or Activities (Rescind)

Jessie Jones, Personnel and Salary Committee – She shared that they met recently to discuss the teachers up for tenure, a staff situation and also the proposal for title and salary changes we heard about earlier.

Robert Halgren, Building and Grounds Committee – Recently met and they heard from the Jaguars Soccer Club, Facilities Projects up for approval this evening.

Jennifer Robel, Transportation and Safety Committee -Recently held Due Process Hearings – Students O, P\*

IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the recommendation of Student O.

IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the recommendation of Student P.

Superintendent's Report – Dr. Hornak shared highlights from his report. He shared that we had a late call on cancelling school at Elliott and Hope last week due to a downed power line. He also highlighted the Bond work happening across the district.

Amy Dalton, Curriculum Committee – Reveal Math program was reviewed at the Curriculum Committee, and you will be hearing more about that from Jessica Cotter

President's Report – President Dalton wanted to thank all the building leaders who came to introduce the teachers in the buildings. She also shared the Monthly Commemorative, Cultural and Celebratory Events for the month of April. They include: Arab American Heritage Month, Scottish American Heritage Month, Diversity Nonth, Earth Month and Day, National Child Abuse Awareness Month, Month of the Military Child, School Bus Driver Appreciation Day, Navratri, Passover, Easter.

## **WRITTEN PETITIONS AND COMMUNICATIONS**

\* Requires Board action

HHS Gymnastics Proposal for Overnight Trip to Hale, MI\* - IT WAS MOVED by Trustee Jones and supported by Trustee Leonard to approve the HHS Gymnastics Proposal for Overnight Trip to Hale, MI as presented. Motion carried.

HHS DECA Proposal for Overnight Trip to Orlando, FL\* - IT WAS MOVED by Trustee Jones and supported by Trustee Leonard to approve the HHS DECA Proposal for Overnight Trip to Orlando, FL as presented. Motion carried.

IISD General Fund Budget 25-26\* - IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the IISD General Fund Budget for 25-26 as presented by Superintendent Mellema earlier in the Committee of the Whole meeting. Motion carried.

#### **DISTRICT DELEGATIONS AND PRESENTATIONS**

Non-Bargaining Title and Salary Adjustments\* - IT WAS MOVED by Trustee Jones supported by Trustee Halgren to approve the year one and Non-Bargaining Title and Salary Adjustments as presented. Motion carried.

Purchase of K-5 Reveal Math Program - \$436,876.34 - IT WAS MOVED by Trustee Jones and supported by Trustee Leonard to approve the purchase of the K-5 Reveal Math Curriculum Program. Motion carried.

#### **FINANCIAL MATTERS**

Monthly Financial Packet – Mr. Dunckel went through highlights from his monthly financial packet.

Replacement VAV Controls and New UV Controllers at HHS - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the Replacement VAV Controls and New UV Controllers at HHS in the amount of \$35,000. Motion carried.

Replacement of Junior High Cafeteria RTU - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the replacement roof top units at the Junior High in the amount of \$50,000. Motion carried.

New Electronic Time Clocks for District Buildings - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the new electronic time clocks for district buildings in the amount of \$44,224.08. Motion carried.

Raptor Purchase and Subscription Agreement - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the Raptor purchase and subscription agreement in the amount of \$67,683.00 and \$50,000 for subsequent years. Motion carried.

Dimondale Furniture Package – President Dalton shared that she hopes the teachers will have some autonomy on items they may bring from the old building. She knows that there is a certain aesthetic we want in the building but with the budget for furniture coming in high and cuts being made, she hoped we would allow that. Mr. Dunckel said that will be the case.

\* Requires Board action

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the furniture package for the new Dimondale Elementary building in the amount of \$644,570.61. Motion carried.

**OLD BUSINESS** – There was no old business.

**NEW BUSINESS** – Trustee Caluk wanted to thank Senator Sarah Anthony for sending her a nice note of congratulations on her new appointment to the Board.

**ADJOURNMENT** – IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. Motion carried. The meeting adjourned at 8:23 p.m.

Respectfully submitted,

Jessie Jones, Secretary