

BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, April 14, 2025 - 5:00 P.M.

Present – Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Matea Caluk, Robert Halgren, Kevin Leonard, David Hornak

Central Office Team Present – Jessica Cotter, Erin Quinlan, Teryn Henderson, Mike Dunckel, Melissa Stuard

CALL TO ORDER – QUORUM – The meeting was called to order at 5:04 a.m.

CHANGES/ADDITIONS TO THE AGENDA – There were no changes or additions to the agenda.

FACILITIES PROJECTS – Ryan Zoumbaris was present to answer any questions the Board may have regarding the facility projects he submitted for review and approval. He shared that he attended last month to share some facilities projects and then went to a Building & Grounds Committee to discuss. We realized that Mr. Perry should have been invited to the Building & Grounds Committee, but there was a clerical error, and a different Board member was invited and attended the meeting instead. Trustee Perry said he did not want to ask questions about the projects that may have already been asked. President Dalton shared that we would like him to feel comfortable and to please ask questions.

Mr. Perry said he was wondering that larger rooftop items could be added to the bond, it is a lot easier. Ryan said that it is a preferred vendor that we are using. He is using Trane, and they subcontract it out. He also discussed 3 classrooms at Washington Woods, and we are not able to control the temperature in those classrooms. This would be a temporary fix as the bond work will install a whole new system. Trustee Perry said he is wondering why we would not wait to have the work done instead of throwing money away. He would like to see if we can move the new equipment forward. Ryan explained why we would not be able to do that. The two systems will not work with each other. Mr. Dunckel explained that it would be a temporary fix for \$14,000. The other trustees also asked the same questions. Trustee Caluk said that it is also a health and safety issue as well though. Ryan explained that they are having to go up into the ceiling two or three times per week right now.

Ryan said the high school job will have controls that can be reused.

The hotbox trailer to assist with potholes lasting longer and it also saves a lot of time.

Trustee Perry asked if we had looked at contracting it out and would it be cheaper. The other costs associated with storage, supplies etc. and it might be cheaper to contract it out. Ryan said he will happily get some bids for a contractor to handle the work and report back.

So we will hold on voting on item 9.4 New Asphalt and 9.2 HVAC Controls.

*Requires Board action

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIP -

HHS Gymnastics Team Bonding Trip to Hale, MI – Coach Jamie Kline was present to present and answer questions about the HHS Gymnastics team bonding trip. Coach Kline shared details about the team bonding trip last year and how valuable it is to spend the weekend bonding as a team.

HHS DECA International Career Development Conference, Orlando, FL – Teachers, Jassen Dowling was present to share details and answer questions about the HHS Deca International Career Development Trip to Orlando. We have 9 students who have qualified for the international conference. President Dalton congratulated Mr. Dowling on the success of the program.

HR REPORT -Erin Quinlan asked if the Board had any questions regarding her monthly HR Report. She shared they have been working over the last month on the tenure teacher confirmations that we will be celebrating this evening.

She then shared highlights from the Non-Bargaining Title and Wage Adjustment Recommendation memo that she is asking the Board to support and approve at the regular meeting. They have been evaluated by the Finance Committee and the Personnel and Salary Committee. There will be a position in Tech/HR. Also a two-year plan to adjust administrative titles and salaries based on the salary study of 2023.

Trustee Perry asked about the reasoning behind adding Deputy and Assistant Superintendent's. The \$50,000 was intended to boost positions. Trustee Perry said he doesn't understand. We are talking about positions that do not exist.

Trustee Robel asked why would we do this? Dr. Quinlan said it was based on the salary study and most districts have assistant and deputy superintendents in the executive office structure. Several years ago it was changed due to budget constraints, and this is an attempt to try to retain and attract.

Trustee Perry asked about the Assistant Director to Midway position in the proposal he asked for clarification. Dr. Quinlan said they are trying to mirror the Principal and Assistant Principal model in our other buildings.

There was a discussion about Community Ed. and that we do not seem to have community education offerings anymore.

Trustee Caluk asked if there were current individuals doing the work and this would be an adjustment in title and salary for those existing positions. Dr. Quinlan replied that was the case.

Trustee Leonard wanted to point out that these are based on the salary study that was requested, and that showed Holt Public is woefully behind other districts.

Dr. Hornak said we could do more homework on year 2 and vote on year 1 adjustments tonight.

President Dalton said she likes that idea.

* Requires Board action

SRO REPORT - Deputy Ernst was present to share highlights from his monthly SRO Report and to answer any questions. His highlight was teaching fingerprinting to a group of elementary students during a science fair.

INGHAM ISD BUDGET PRESENTATION – JASON MELLEMA, SUPERINTENDENT presented the 25-26 IISD Budget presentation. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

CLOSED SESSION - IT WAS MOVED by Trustee Leonard and supported by Trustee Perry to go into closed session pursuant to MCL 15.268, Section 8(c) of the Open Meetings Act to discuss bargaining unit contract negotiations. Motion carried.

The Board entered closed session at 6:13 p.m.

The Board returned to the regular meeting at 6:23 p.m.

OFFICE OF JUSTICE, BELONGING, CULTURE, AND WELL-BEING UPDATE – Teryn Henderson was not able to attend the meeting due to another district commitment. A copy of her report is on file with the official Board meeting materials located in the Superintendent's Office.

BUILDING TIME CLOCKS – Alexis Regnier highlighted the District building time clocks proposal and asked if the Board had any questions. A copy of the proposal is on file with the official Board meeting materials located in the Superintendent's office.

Trustee Jones asked if there were installation costs. Alexis shared that it all depends on the building. If it does require installation, the cost is nominal.

STUDENT SERVICES UPDATE – Melissa Stuard provided highlights from her monthly Office of Student Services report. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

OTHER – There were no other items.

ADJOURNMENT* - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. Motion carried. The meeting adjourned at 6:39 p.m.

Respectfully submitted,

Jessie Jones, Secretary

* Requires Board action