

BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, February 10, 2025 - 5:30 P.M.

Present: Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Robert Halgren, Kevin Leonard, David Hornak

Central Office Team Present: Jessica Cotter, Erin Quinlan, Mike Dunckel, Melissa Stuard, Teryn Henderson, Christine Lopez

CALL TO ORDER – QUORUM – The meeting was called to order at 5:30 a.m.

CHANGES/ADDITIONS TO THE AGENDA – There were no changes or additions to the agenda.

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIP

HHS HOSA State Leadership Conference Trip to Traverse City - Allison Ferris was present to share information about the HOSA trip and answer any questions the Board may have regarding the trip. There was an issue with the Board seeing expanded data on the form. Christine will look into it

HHS DECA State Competition Trip to Detroit - Jassen Dowling was present to share information about the DECA trip and answer any questions the Board may have regarding the trip. They do not know the hotel as it is handled by lottery. There are 23 students going to State competition. Mr. & Mrs. Fox are going to chaperone.

BOND PARTNER UPDATE

Sycamore Construction Documents (CD) Drawings – Jordan Johnson of GMB shared the CD drawings with the Board. A copy of the CD drawings is on file with the official Board meeting materials located in the Superintendent's Office.

Sycamore Construction Documents (CD) Estimate - Jonathon Guinn filled in for Greg Brand of Granger Construction. Mr. Guinn presented the CD estimate to the Board. A copy of the estimate documentation is on file with the official Board meeting materials located in the Superintendent's Office.

There was discussion about Wilcox Rd. coming into Aurelius and traffic being impeded during drop-off and pick-up times by cars lined up to turn into the Sycamore parking lot. Also adding the fencing to the detention pond to keep students from getting into it.

E-Rate Package Contract for Junior High and Sycamore – Jonathon Guinn asked if the Board had any questions on the memo regarding the E-Rate Package contract for the Junior High and Sycamore. A copy of the memo is on file with the official Board meeting materials located in the Superintendent's Office.

FOOD SERVICE SHELVING PROJECT AT HHS MAIN CAMPUS – Mike Dunckel represented Evan Robertson and presented information regarding the purchase of Food Service shelving at the HHS Main Campus. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

FACILITIES EXTERIOR DOOR REPLACEMENT AT MIDWAY AND TRANSPORTATION – Ryan Zoumbaris presented information regarding the purchase of 12 exterior door replacements for 7 at Midway and 5 doors at the Transportation Building. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

President Dalton asked if the Bond work at Midway replaced doors. Mr. Zoumbaris shared that it replaced some but not all. This is the second time that there has been a request to update doors at Midway.

SRO REPORT – Deputy Ernst went over the SRO Report for the month of January. He asked if the Board had any questions regarding his report. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office. He apologized for missing the January meeting. He shared some data from December. He also shared information from his January SRO Report.

President Dalton thanked Deputy Ernst for all the extra steps he is taking to keep our students in the community safe.

HR REPORT – Erin Quinlan asked if there were any questions regarding her submitted HR Report. There were no questions. She also shared information regarding a new Enrollment Coordinator Position that would be housed in the Curriculum Office. This would be a District point of contact. They will be also working with the GSRP program, which has a strict process for the grant. This position will also be pushing out into the community as well to build a sense of belonging and culture. Part of this would be partially funded by the GSRP grant. She asked if the Board had any questions. A copy of the documentation is on file with the official Board meeting materials located in the Superintendent's Office.

Trustee Perry asked if this position will be working on exit surveys of families leaving the district. Dr. Quinlan stated that it is not planned. However, she could envision that we do build that out. Withdrawals typically happen at the building level. But, with this position we could build out an exit survey to be sent out right away, either by phone call from the Enrollment Specialist or at the building level.

CURRICULUM OFFICE UPDATE – Jessica Cotter shared a Curriculum Office Update presentation. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

STUDENT SERVICES UPDATE – Melissa Stuard did not have a report this month.

OFFICE OF JUSTICE, BELONGING, CULTURE, AND WELL-BEING UPDATE – Teryn Henderson shared the Office of Justice, Culture, and Well-Being update presentation. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

MONTHLY FINANCIAL PACKET – Mike Dunckel asked if the Board had any questions regarding his Monthly Financial Packet. A copy of the packet is on file with the official Board meeting materials located in the Superintendent's Office.

OTHER – There were no other items for discussion.

ADJOURNMENT* - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. The meeting adjourned at 6:58 p.m.

Respectfully submitted,

Jessie Jones, Secretary

* Requires Board action