

**BOARD OF EDUCATION REGULAR MEETING MINUTES (Approved)**

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

**Monday, December 8, 2025 - 7:00 P.M.**

**Present:** Amy Dalton, Jennifer Robel, Mark Perry, Matea Caluk, Robert Halgren, Kevin Leonard, David Hornak

**Absent:** Jessie Jones

**Central Office Team Present:** Jessica Cotter, Erin Quinlan, Mike Dunckel, Melissa Stuard, Teryn Henderson, Christine Lopez

**CALL TO ORDER** – The meeting was called to order at 7:01 pm.

Dr. Hornak gave opening comments. He wanted to share his gratefulness for our learning community. This past month student-led pop-up pantry fed over 250 people thanksgiving holiday meals for their table. Sycamore Elementary recently participated in a Guiness World record for the most people Cup Stacking in multiple locations. Dr. Hornak was lucky enough to be in the building and was a part of the event. He shared that no matter where you look or where you go, you'll find our Holt Rams doing remarkable things, uplifting others, and living out our updated mission: To Innovate. Educate. Inspire. And committed to our Vision: Equipping our learning community to make meaningful contributions and positive change in their communities.

**CHANGES/ADDITIONS TO THE AGENDA -**

**TUDENT SPOTLIGHT**

Dimondale Welcome Club – Ms. Barker and Ms. Nico introduced members of the Dimondale Welcome Club. The students shared how they help students feel more connected and welcome at school. Ms. Barker

**PUBLIC COMMENT** – There was no one signed up for public comment.

**CONSENT AGENDA APPROVALS\*** *Note: All matters listed under the Consent Agenda are routine in nature and will be approved by one blanket motion.*

Minutes of the Committee of the Whole Meeting of November 10, 2025\*

Minutes of the Regular Meeting of November 10, 2025\*

Minutes of the Special Meeting of November 25, 2025\*

Donations - Brad Case, Farm Bureau Insurance - \$5,000 donation to Holt Junior High for Student Snacks\*

Kroger Rewards Quarterly Donation - \$1,052.27\*

Approval of Bills Paid\*

\*Requires Board action

President Dalton wanted to point out how awesome it is to see that The Brad Case Agency to donate \$5,000 for student snacks.

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the consent agenda items as presented. Motion carried.

## REPORTS

Student Board Representative Report – Isaac Abouelseoud shared and update on the Junior High Robotics season. For the past two years Ram Time has been added to the schedule at the high school. This was supposed to help with community building and getting help in other classrooms. There is a negative student consensus about Ram Time, and many students spoke with building administration about their concerns and feel that they are intent on keeping it the way it is structured and that frustrates students.

Community building and extra time for student help would be amazing. The time is split up. Tuesday is a specialized timed lesson. On Thursdays, they have 20 minutes to get help in other classes, but one time a week is not making the impact that is needed. It is also too infrequent to get study support. The other complaints are that there is a random split and there is not a sense of community as many times you are with students you don't often know and intermittently putting them together is not impactful. The administration has chosen not to address some of these concerns. He wanted to let the school board know. He had some thoughts. On full day Wednesdays hold Ram Time for 30 minutes. A longer Ram time on Tuesday or Thursdays to allow more time for student support and could also allow study groups to be formed. Placing students similarly in classes based on scheduling could help foster the community building piece. He does appreciate that it has become easier and the lessons have helped with skipping and phone use.

President Dalton shared that she really appreciated his perspective and bringing it to the Board. She is hoping that maybe as he visits other schools through Robotics that Isaac asks other students about programs they may have and looks forward to continued dialogue.

Mark Perry, Capital Improvement Committee (CIC) – Chairperson Perry shared an overview of the CIC meeting earlier in the Committee of the Whole meeting.

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the Transportation Revised CD Drawings. Motion carried.

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the Transportation Revised CD Estimate as presented.

President Dalton noted that this approval will include the changes Mr. LeBlanc agreed to make regarding the gate.

Motion carried.

IT WAS MOVED by Trustee Perry and supported by Trustee Leonard to approve to pay \$18,576 for 5 weeks of project superintendent work at Dimondale Elementary. Motion carried.

\* Requires Board action

Robert Halgren, Building and Grounds Committee – Dr. Halgren shared that they heard from the Holt Junior Ram Soccer Club about a proposal for the program to purchase a soccer barrier between the two fields.

IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to approve the Holt Junior Rams Soccer Barrier Proposal as presented.

Jessie Jones, Policy Committee - Fall Policy Update – Second Reading and Adoption\*

IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to approve the update to Revised PO 2210 Curriculum Development. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to approve the update to Revised PO 2266 Nondiscrimination on the Basis of Sex. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Revised PO 2412 Homebound Instruction. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Revised PO 5120 Assignment within District. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Revised PO 5330 Drug Prevention. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Revised PO 5330.01 Epinephrine. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Revised PO 5517.01 Bullying and Other Aggressive Behavior toward Students. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Revised PO 7540 Digital Content and Accessibility. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Rescind PO 7541 Electronic Data Processing Disaster Recovery Plan. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Revised PO 8300 Continuity of Organizational Operations Plan. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Revised PO 8305 Information Security. Motion carried.

\* Requires Board action

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Replacement PO 1422 Nondiscrimination Equal Employment Opportunity, and Anti-Harassment\*

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Rescind PO 1422.02 Nondiscrimination Based on Genetic Information of the Employee\*

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Rescind PO 1662 Nondiscrimination Anti-Harassment\*

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Replacement PO 3122 Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment\*

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Rescind PO 3122.02 Nondiscrimination Based on Genetic Information of the Employee\*

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Rescind PO 3362 Anti-Harassment. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Replacement PO 4122 – Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Rescind PO 4122.02 Nondiscrimination Based on Genetic Information of the Employee. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the update to Rescind PO 4362 Nondiscrimination Anti-Harassment. Motion carried.

Jennifer Robel, Transportation and Safety Committee recently held meetings for due process and overnight trip requests.

Due Process Hearing – Students D, E\*

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the disciplinary recommendation for Student D. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the disciplinary recommendation for Student E. Motion carried.

Overnight Trip Requests\*

IT WAS MOVED by Trustee Leonard and supported by Trustee Perry to approve the HHS Boys and Girls Wrestling Trip. Motion carried.

\* Requires Board action

IT WAS MOVED by Trustee Leonard and supported by Trustee Perry to approve the HHS Girls and Boys Lacrosse Trip. Motion carried.

IT WAS MOVED by Trustee Leonard and supported by Trustee Perry to approve the HHS Baseball Trip. Motion carried.

Superintendent's Report – Dr. Hornak shared that after 32 years of serving the Holt Public Schools learning community, he was announcing his retirement in December of 2026. He wanted to provide time for the Board to conduct a search for the next Superintendent for Holt Public. He shared that it has been the honor of a lifetime to serve so many remarkable students, families, and athletes over the years. He shared his gratitude for the staff, Central Office team, and the Board. He also shared his deep appreciation for his family.

President Dalton shared some reflective thoughts and appreciation for all of Dr. Hornak's dedicated service and unwavering support for students, staff, and families at Holt Public Schools.

Curriculum – Jessica shared a Curriculum Office update earlier in the Committee of the Whole meeting.

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the 26-27 Scheduling Timeline. Motion carried.

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the 26-27 HJH Course Guide as presented. Motion carried.

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the 26-27 HHS Course Guide Final Review. Motion carried.

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the New Course Proposal – HHS Sports Literature. Motion carried..

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the New Course Proposal – HHS Honors Physics. Motion carried.

**FINANCIAL MATTERS** – Mike Dunckel shared a Financial Matters report earlier in the Committee of the Whole meeting.

IT WAS MOVED by Trustee Halgren and supported by Trustee Perry \$239,833 to approve the Filter First Project Additional Funding as presented\*

**OLD BUSINESS** – There was no old business.

**NEW BUSINESS** – Dr. Caluk wanted to share with the public about the Wilson Talent Center Open House.

\* Requires Board action

**ADJOURNMENT\*** - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. Motion carried. The meeting was adjourned at 7:42 pm.

Respectfully submitted,

Jessie Jones, Secretary