

BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, December 8, 2025 - 5:30 P.M.

Present: Amy Dalton, Jennifer Robel, Mark Perry, Matea Caluk, Robert Halgren, Kevin Leonard, David Hornak

Absent: Jessie Jones

Central Office Team Present: Jessica Cotter, Erin Quinlan, Mike Dunckel, Melissa Stuard, Teryn Henderson, Christine Lopez

CALL TO ORDER – QUORUM – The meeting was called to order at 5:30 pm.

CHANGES/ADDITIONS TO THE AGENDA – We may be moving things forward from the Regular agenda if we have time.

BOND PARTNER PRESENTATION -Transportation Revised CD Drawings – Tiffany Camerella from GMB was unable to attend so Richard Darr and Ben LeBlanc handled the presentation for the Board.

Transportation Revised CD Estimate – Ben LeBlanc, Granger Construction shared the CD drawing and revised CD estimate. He also shared that the budget estimate update has items that Delhi Township requires related to buses being washed and dirty water needs to be diverted to the sanitary drain. They found a solution to divert the water as requested. They will be seeking approval at the Regular Meeting.

Trustee Halgren asked if the new valve had been presented to Delhi to make sure it meets their requirements. Mr. LeBlanc shared that it would be the next step.

Trustee Perry mentioned that he thought we were going to go with a manual gate instead of motorized. Mr. LeBlanc shared that he could make that switch and it would save approximately \$5,000-\$7,000 by making the switch. He is hoping it can be approved this evening so they can take it to bid in January.

HR UPDATE – Erin Quinlan asked if the Board had any questions regarding her monthly HR Update. She also shared that open enrollment ended November 30th. They are preparing to send out the HEA survey for early retirements in January. They are still busy hiring and onboarding.

Trustee Robel said that she noticed in the resignation letters there is an employee letter dated 11/25 and the report says 6/25. She also asked if the two retirements this week would be in next month's packet. Erin confirmed that she will update the report to be sure it accurately reflects the date. She said that any retirements received over the past week would be included in next month's reporting materials.

CURRICULUM OFFICE UPDATE – Jessica Cotter shared that she is seeking support for the 26-27 Holt Junior High and Holt High School Course Guides. They were presented at the November Board meeting for the first reading. She also spoke about the process of approving new courses.

Trustee Perry asked for the final enrollment numbers. Jessica shared that she would get the number that was submitted to the State and get that to the Board.

MONTHLY FINANCIAL PACKET – Mike Dunckel asked if the Board had any questions related to his monthly Financial Packet.

He spoke about the delay in receiving funds from the State and township taxes. He is still waiting for that to feel comfortable with the current year budget update.

Trustee Perry said it appears that he is estimating a \$1.1 million deficit. Mr. Dunckel shared that he used the estimate given but is hoping that once we have the additional information it will be more solidified.

He also shared that there is a Filter First project where \$246,000 was approved and we received a grant to cover the cost and there was an additional \$87,000 that administration is asking the Board to approve this evening.

With extra time in the meeting, we moved items from the Regular Meeting forward.

President Dalton shared information about the Curriculum Committee meeting recently held.

President's Report – Commemorative, Cultural and Celebratory Events for the month of December - Universal Human Rights Month, International Day for Individuals with Disabilities, International Volunteer Day, Pearl Harbor Remembrance Day, National Genocide Awareness Day, International Human Rights Day, Hanukkah, Christmas, Kwanzaa, New Year's Eve

CIC – Trustee Perry shared an update on Dimondale Elementary ball fields – Granger sent bills for additional staffing for the ball fields in the back of the school and additional staffing to finish Dimondale. Holt Public has been in conversation with Granger about the discrepancy in receiving these invoices. Holt Public has been negotiating with the President of Granger regarding the invoices, and we also asked for a leadership change for our project. Jeff Tuley is stepping down and going forward Ben LeBlanc will be our contact. He is hoping we can become even with our contract moving forward.

Discussion between HHS Main Campus and North Campus and the updates. Based on enrollment, Main Campus could house 9-12 students with an addition to the Main Campus. There were concerns that we want to reduce travel between the 2 buildings. Are there scenarios that could have students spend half of the day at each building. By not putting on the addition, we might be able to renovate both buildings. There is another planning meeting scheduled for tomorrow.

Mr. Perry will make a motion after the CD drawing and estimate votes in the Regular Meeting.

Trustee Caluk asked if he is saying we will not be having ball fields. Trustee Perry replied that strategically they did not add the ball fields to the designs, and they would sketch them in afterwards. We do not know why but the fields were never sketched back in. There was a lot of damage to the fields with the construction. We had to remind them that they were supposed to have the ball fields sketched back in and the point person at Granger that was on top of this project is no longer on our project. They finally started to update the ball fields. They had to switch to all hands on deck approach to finish the building with the plan for them to finish the ball fields. They want to charge Holt Public for the labor of the contractors to do the ball fields. Holt Public does not agree. The ball fields are done.

Building & Grounds Committee – Dr. Halgren shared that we met and discussed several items. The Junior Rams Soccer Club is wanting to put up a soccer barrier between the soccer fields at North Campus. This would help with keeping stray balls off other fields, which will improve safety.

Discussed Hope and the fact that for us to keep Hope occupied at all it is required that backflow valves be installed. Cheerleading is still using Hope as practice space. We must vacate the building so that we do not incur extra costs for the backflow valves that need to be installed.

Discussed the Filter First project and how it went over budget.

Wilcox and Midway both needed underground plumbing repair that is additional cost we were not planning on.

Justice, Belonging, Culture, and Well-Being – Dr. Leonard shared that we had a presentation on MiPHY data and discussion on health and wellness. We set dates for the remainder of the year. We will meet on the last Wednesday each month.

Dr. Caluk – Ingham School Officers Association (ISOA) meeting. There was a discussion of how technology is affecting our youth. There was a discussion about all of us are responsible for helping address the epidemic of the use of technology and screens. They discussed the book, The Anxious Generation by Jonathon Haidt.

The Wilson Talent Center has an Open House on December 10th for students to look at the programs. She encouraged everyone to attend.

There will be the second reading of all the policies for the NEOLA Fall Update.

OTHER – There were no other items for discussion.

ADJOURNMENT* - IT WAS MOVED by Trustee Halgren and supported by Trustee Perry to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 6:21 pm.

Respectfully submitted,

Jessie Jones, Secretary