

**BOARD OF EDUCATION REGULAR MEETING MINUTES (Approved)**

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

**Monday, November 10, 2025 - 7:00 P.M.**

**Present:** Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Matea Caluk, Robert Halgren, Kevin Leonard, David Hornak

**Central Office Team Present:** Jessica Cotter, Erin Quinlan, Mike Dunckel, Melissa Stuard, Christine Lopez

**CALL TO ORDER – QUORUM; Pledge of Allegiance, Mission/Vision Statement** – The meeting was called to order at 7:01 pm.

**CHANGES/ADDITIONS TO THE AGENDA** - There were several items that were covered in the Committee of the Whole meeting. We will remove items 6.1, 6.2, 6.3, 6.4 and all 6.4 related items.

**STUDENT SPOTLIGHT** -Sycamore & Junior High - Future Proud Michigan Educator Explore Program – Melissa Smith and Amber Crosby-Boerma and students connected to the program were on hand to share more about this wonderful program.

**PUBLIC COMMENT** – Jill Rusnak – Parent of a child with special needs. She cannot commend the special education department enough. She came to share her son's experience with bullying by another student related to marching band. She shared he has issues with working memory and has been in band since 5<sup>th</sup> grade. He tries so hard. She shared concerns with the school and a "No Contact" agreement was put in place. There have been continued issues with the other student bullying her son and she stated she has reported 2 violations and they have not been addressed. She started a paper trail to keep track. She stated it took 33 days before they received a response from the email regarding the violations. She stated that there is a Board policy 2260 that prohibits harassment. She also requested that they reopen her son's IEP. She shared it has been difficult on her son mentally and they are working on support to help him. She is asking for the district to provide appropriate support for students who are harassed.

**CONSENT AGENDA APPROVALS\*** *Note: All matters listed under the Consent Agenda are routine in nature and will be approved by one blanket motion.*

Minutes of the Committee of the Whole Meeting of October 6, 2025\*

Minutes of the Regular Meeting of October 6, 2025\*

Donations - Holt Education Foundation - \$17,327 in Mini-Grants\*

Approval of Bills Paid\*

IT WAS MOVED by Trustee Leonard and supported by Trustee Jones to approve the consent agenda items as presented. Motion carried.

**REPORTS**

\*Requires Board action

Transportation Revised DD Drawings\* - IT WAS MOVED by Trustee Jones and supported by Trustee Halgren to approve the Revised Transportation DD Drawings as presented. Motion carried.

Transportation Revised DD Estimate\* - IT WAS MOVED by Trustee Jones and supported by Trustee Halgren to approve the Revised Transportation DD Estimate as presented. Motion carried.

HPS and Granger Construction Contract Amendment #3\* - IT WAS MOVED by Trustee Jones and supported by Trustee Halgren to approve the Holt Public School and Granger Construction contract amendment #3 as presented. Motion carried.

Kevin Leonard, Justice, Belonging, Culture, and Well-Being Committee – Chairperson Leonard shared that the committee reviewed the student responses received for the Learning Community Climate Assessment survey. Teryn also demonstrated how the data also correlates to student data in Panorama.

Jessie Jones, Policy Committee Meeting – Strategic Planning Meeting – Chairperson Jones shared that the committee is working on refreshing the Mission and Vision and are at the beginning stages of a new strategic plan.

IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the Refresh of the Mission and Vision Statement as a Kickstart for Future Strategic Planning\*. Motion carried.

Policy Committee Meeting - Fall Policy Update – The committee met recently with our NEOLA representative. This will be the first reading for the policy updates.

Revised PO 2210 Curriculum Development

Revised PO 2266 Nondiscrimination on the Basis of Sex

Revised PO 2412 Homebound Instruction

Revised PO 4162 Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV)

Drivers and Other Employees Who Perform Safety-Sensitive Functions

Revised PO 5120 Assignment within District

Revised PO 5330 Drug Prevention

Revised PO 5330.01 Epinephrine

Revised PO 5517.01 Bullying and Other Aggressive Behavior toward Students

Revised PO 7540 Digital Content and Accessibility

Rescind PO 7541 Electronic Data Processing Disaster Recovery Plan

Revised PO 8300 Continuity of Organizational Operations Plan

Revised PO 8305 Information Security

Fall Update – Nondiscrimination Revisions – First Reading

Replacement PO 1422 Nondiscrimination Equal Employment Opportunity, and Anti-Harassment

Rescind PO 1422.02 Nondiscrimination Based on Genetic Information of the Employee

Rescind PO 1662 Nondiscrimination Anti-Harassment

Replacement PO 3122 Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment

Rescind PO 3122.02 Nondiscrimination Based on Genetic Information of the Employee

Rescind PO 3362 Anti-Harassment

Replacement PO 4122 – Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment

\* Requires Board action

Rescind PO 4122.02 Nondiscrimination Based on Genetic Information of the Employee  
Rescind PO 4362 Nondiscrimination Anti-Harassment

Jennifer Robel, Transportation and Safety Committee - Due Process Hearings – Students A, C\*

IT WAS MOVED by Trustee Halgren and supported by Trustee Perry to approve the disciplinary recommendation for Student A.

IT WAS MOVED by Trustee Halgren and supported by Trustee Perry to approve the disciplinary recommendation for Student C.

#### Overnight Trip Requests

HHS DECA State Leadership Conference\* - IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the HHS DECA State Leadership Conference. Motion carried.

HHS French Trip\* - IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the HHS French Trip. Motion carried.

HHS Spanish Trip\* - IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the HHS DECA State Leadership Conference. Motion carried.

The committee also had proposals for a High School Italy Trip and a High School HBCU Tour/Trip. The committee is not recommending approval of these proposals as District approved trips. Instead, they will be recommending to the trip coordinators that they consider organizing these experiences as opportunities open to the greater community and not affiliated with Holt Public Schools.

Superintendent's Report – Dr. Hornak shared his Superintendent's Report earlier in the Committee of the Whole. A copy of the report is on file with the official Board meeting material located in the Superintendent's Office.

Amy Dalton, Curriculum Committee Meeting – Chairperson Amy Dalton said the Curriculum Committee met recently to hear more about the adoption of 3-5<sup>th</sup> grade Wit and Wisdom

President's Report - Monthly Commemorative, Cultural and Celebratory Events for the month of November include Native American Heritage Month, National Diabetes Awareness, National Adoption Month, Veteran's Day, World Kindness Day, International Day of Tolerance, Transgender Day of Remembrance,

#### **WRITTEN PETITIONS AND COMMUNICATIONS**

PowerSchool Litigation Resolution\* - IT WAS MOVED by Trustee Leonard and supported by Trustee Caluk to approve Holt Public Schools signing on to the PowerSchool Litigation Resolution as presented. Motion

#### **DISTRICT DELEGATIONS AND PRESENTATIONS**

\* Requires Board action

### **Curriculum Update**

Wit and Wisdom Curriculum for 3<sup>rd</sup>-5<sup>th</sup> Grade Adoption\* - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve Wit and Wisdom Curriculum as presented in the amount of \$346,815.57. The curriculum purchase will be primarily paid for with grant funds.

26-27 HJH and HHS Course Guide First Read – During the Committee of the Whole meeting Jessica Cotter provided the Board with the 26-27 drafts of the Course Guides for the high school and junior high school. It will be on the December agenda for approval.

### **FINANCIAL MATTERS**

#### Monthly Financial Packet

Facilities - Vehicle Replacement - \$79,336\* - IT WAS MOVED by Trustee Jones and supported by Trustee Robel to approve the Facilities vehicle replacement as presented in the amount of \$79,336.

Amplification System for Dimondale Elementary - \$84,029.07\* IT WAS MOVED by Trustee Jones and supported by Trustee Leonard to approve the Amplification System for Dimondale Elementary School in the amount of \$84,029.97.

Trustee Halgren wanted to clarify where the dollars will come from for the amplification system. Mr. Dunckel shared that Dimondale was over budget. Right now, it will be pulled from the Facilities contingency budget.

Motion carried.

**OLD BUSINESS** – There was no old business.

**NEW BUSINESS** – Dr. Halgren wanted to invite everyone to come out to Mean Girls this weekend. It is going to be a great show.

Dr. Caluk shared that Mr. Emerson sent an email to the Board and Superintendent's Office about how well the band students represented Holt Public on their recent trip to Ohio to perform at Cedar Point.

**ADJOURNMENT\*** - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. Motion carried. The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Jessie Jones, Secretary

\* Requires Board action