

BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, November 10, 2025 - 4:30 P.M.

Present: Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Matea Caluk, Robert Halgren, Kevin Leonard, David Hornak

Absent: Robert Halgren

Central Office Team Present: Jessica Cotter, Erin Quinlan, Mike Dunckel, Melissa Stuard, Christine Lopez

CALL TO ORDER – QUORUM – The meeting was called to order at 4:30 pm

CHANGES/ADDITIONS TO THE AGENDA – There were no changes, but if we have

CLOSED SESSION* - IT WAS MOVED by Trustee Jones and supported by Trustee Robel to go into closed session pursuant to MCL 15.268, Section 8.1(h) of the Open Meetings Act to consider a written legal memorandum from our attorney that is exempt from discussion or disclosure. Motion carried by unanimous consent.

Roll Call:

Trustee Jones - Yes

Trustee Robel - Yes

President Dalton - Yes

Trustee Leonard - Yes

Trustee Caluk - Yes

Trustee Perry – Yes

Trustee Halgren – Absent

The Board entered closed session at 4:31 pm

The Board returned to open session at 5:29 pm.

Trustee Halgren joined the meeting at 5:30 pm.

BOND PARTNER PRESENTATION – Tiffany Camerella of GMB shared the Revised DD Drawings for the Transportation bond work and Eric Zimny and Ben LeBlanc from Granger Construction shared information about the DD Estimate. A copy of the drawing and estimate are on file with the official Board meeting materials located in the Superintendent's Office. There is an overage of \$264,000. There are unforeseen fees that are required by the township and at least one underground tank that will need to be dealt with.

Trustee Perry said the requirements from Delhi Township are really a catch up since we are doing the updates.

*Requires Board action

HR UPDATE – Erin Quinlan asked if the Board had any questions about her monthly HR Report.

CURRICULUM OFFICE UPDATE – Jessica Cotter shared a Curriculum Office presentation with the Board. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

Trustee Perry asked where we were with multi-year scheduling? Mrs. Cotter said they will be piloting through the Google Classroom in Canva and it will be interactive. In the spring of 27 students in 8th -11th grade will be able to do a multi-year scheduling plan. They will be piloting this new program in the spring. Students also have options in Zello to update their EDP and it should mirror their schedule.

STUDENT SERVICES UPDATE - Melissa Stuard shared a Student Services presentation with the Board. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

MONTHLY FINANCIAL PACKET – Mike Dunckel presented the Board with his monthly financial packet. He shared that we are on a spending freeze where we are only purchasing critical needs items. This is a cashflow issue and not a budgeting issue. We do not receive a payment in September and only a partial payment in November and in December we are waiting for our tax revenue payment. We usually do not get all of the funds due to us until January. Each year we must manage our cashflow to start the school year. A copy of the packet is on file with the official Board meeting materials located in the Superintendent's Office.

Mr. Dunckel also shared that there are two items that Facilities is seeking approval for this evening. The first is a new plow truck and the second is an amplifier for the new Dimondale Elementary to increase the accessibility for cellphones and radios.

Trustee Perry asked how it was going to be paid for. Mr. Dunckel said the plan is to pay it out of the facilities budget at this time.

OTHER – With extra time on the agenda we pulled over the CIC Report, JBCW Committee, Policy Committee meetings.

CIC Meeting – Mr. Perry gave an update regarding the most recent CIC meeting. They discussed the Transportation update and the Granger contract amendment. They discussed the bond decisions for the high school and north campus buildings. There are discussions that must be had so we can make decisions on what we are going to do with both Main and North campuses.

Justice, Belonging, Culture and Well-Being Committee – Chairperson Leonard shared that there was a discussion about the Community Climate Assessment Surveys.

Policy Committee – Strategic Planning meetings. The committee discussed a refresh to the Mission, Vision and goal areas of the Strategic Plan. In the meantime, we will be revising the Mission and Vision

* Requires Board action

statement. The committee will be asking for approval of a refresh to the Mission and Vision. They will vote to approve in the Regular meeting.

Policy Fall Update – Trustee Jones went through the policy updates for the fall update. The committee met with our NEOLA Rep. This will be considered our first reading, and we will vote to approve at the December meeting.

Dr. Hornak introduced our new Student Board Representative, Isaac Abou-El-Seoud

ADJOURNMENT* - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. Motion carried. The meeting was adjourned at 6:56 p.m.

Respectfully submitted,

Jessie Jones, Secretary

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