

BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, October 6, 2025 - 5:30 P.M.

Present: Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Matea Caluk, Robert Halgren, Kevin Leonard, David Hornak

Central Office Team Present: Jessica Cotter, Erin Quinlan, Mike Dunckel, Melissa Stuard

CALL TO ORDER – The meeting was called to order at 5:30 p.m.

CHANGES/ADDITIONS TO THE AGENDA – There were no changes/additions to the agenda.

BOND PARTNER PRESENTATION

Washington Woods CD Drawings – Tiffany Camerella, with GMB shared the CD drawings for Washington Woods bond work.

Washington Woods CD Estimate – Eric Zimny, with Granger Construction gave an overview of the CD estimate on the Washington Woods bond work.

2024-2025 AUDIT PRESENTATION - Nick Kossaras, with Maner Costerisan gave a presentation on the 2024-2025 Audit. It was a clean audit. Mr. Kossaras had great things to say about Mike and Alexis and our Finance team as well as Jessica Cotter in Curriculum. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

HR UPDATE – Dr. Quinlan asked if the Board had any questions on the monthly HR report. There were no questions. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

CURRICULUM OFFICE UPDATE – Jessica Cotter shared an update on the Curriculum Office. She shared that she would be meeting soon with the Curriculum Committee to discuss Wit and Wisdom pilot for 3-5th grade.

STUDENT SERVICES UPDATE – Melissa Stuard shared some longitudinal data about the students the Student Services Department serves. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

Trustee Perry asked if autistic children are given the diagnosis by their family doctor. Mrs. Stuard stated that the services that are provided at school may not be to students who have only a medical diagnosis.

The Student Services Department is constantly looking at ways to support not only students, but teachers in the classroom as well.

MONTHLY FINANCIAL PACKET – Mike Dunckel asked if the Board had any questions regarding the monthly financial packet. There were no questions. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

Mr. Dunckel wanted to point out that we are asking for approval to do State Aid borrowing in case we do not receive our State Aid payment. We have been told the Governor would need to sign by the 10th for the state aid payment to be sent to districts. However, Mike is hearing they may still wait to send the payment later. We will not borrow unless we need to do so based on the State's late adoption of the budget.

Mr. Dunckel shared information about the 24-25 carryover. He wanted to highlight that the Athletics Department has a carryover for safety equipment that was to be spent during the school year for safety equipment. The money will be carried over for safety equipment.

President Dalton said it seems there is concern out there that the Board is not providing funding for safety equipment and then we end up with a carryover.

Finance Committee – Chairperson Perry shared that the finance committee heard from Nick from Maner Costerisan on the audit. We also briefly discussed the fund balance and where we would like to be. MSBO has recommended 15% percent. We do not need to be there in one big step. He feels that working towards 15% is a good goal, especially since we do not have a sinking fund.

CIC Meeting – Chairperson Mark Perry shared that there is a lot going on. He gave an update on the new Sycamore building. We know a lot about building a new building having just gone through the process on the new construction of the new Dimondale school building. Despite what we heard, Dimondale was not ready on time. We were able to open and start school, but the date that it was supposed to be finished was earlier. This will allow us to stay on top of the timeline for Sycamore. Dimondale ball fields that existed before the bond work were left off the planning docs. This has been remedied.

Transportation – There are fewer dollars to be spent on the Transportation building. At the end of the day, we are having to use dollars there to take care of items that we should have been taking care of all along. We must take care of these matters now.

Athletics Bond Updates - have been tabled because the priority list did not seem to be as inclusive as the Board would like. They would like the bond updates to include as many sports and facilities as possible.

We are still waiting for the proposal for the exterior bathroom for the athletic fields at Junior High and new Sycamore Elementary site.

SUPERINTENDENT'S REPORT – Dr. Hornak shared highlights from his report. He wanted to share that we continue to focus on a sense of belonging in all our spaces where we serve students. He also highlighted student bike and pedestrian safety. He and Deputy Ernst will be working on producing a safety video. He also gave a bond update.

PRESIDENT’S REPORT – Celebratory, commemorative, and cultural dates in October include: Hispanic Heritage Month, Breast Cancer Awareness Month, Global Diversity Awareness Month, Polish American Heritage Month, Italian American Heritage Month, German American Heritage Month, Filipino American Heritage Month, AHDH Awareness Month, Down Syndrome Awareness Month, Bullying Prevention Month, Domestic Violence Awareness Month, LGBTQ History Month, World Teacher’s Day, Yom Kippur, World Mental Health Day, Indigenous Peoples’ Day, Diwali, Halloween.

OTHER – None.

ADJOURNMENT* - IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to adjourn the meeting. Motion carried. The meeting was adjourned at 6:55 p.m.