1. CALL TO ORDER – QUORUM
President Mark Perry called the Special Meeting of the Board of Education to order at 7:06 p.m. on December 10, 2018, at 5780 W. Holt Road, Holt, Michigan.

Present: Mark Perry, Julie Bureau, Robert Halgren, Amy Dalton, Jennifer Robel, Ben Bakken, Dr. David Hornak
Absent: Laura Colligan, Student Representatives Adele Colson & Isabel Abdouche

Central Office Staff present: Kevin Badge, Steve Netzel, Jessica Cotter, Kim Cosgrove, Maggie Doolittle
Others in attendance who signed in: Charlie & Sally Harrison, Sumer Darden, Deputy Belanger, Nancy Meredith, Christy McNamara, Evan Robertson, Rob Buckley, Tracy Gilmore

President Perry established the presence of a quorum; the Pledge of Allegiance was recited. A moment of silence was observed for Pam Green and Virginia Holcomb.

2. CHANGES/ADDITIONS TO THE AGENDA
- Remove: Item 6.1 District Pride/Ram Pride Delegation

3. APPROVAL OF THE BOARD MINUTES
   3.1. Approval of the Special Meeting Minutes of November 12, 2018: Motion made by Halgren, seconded by Bakken, supported by all.
   3.2. Approval of the Regular Meeting Minutes of November 12, 2018: Motion made by Bakken, seconded by Halgren, supported by all.

4. PUBLIC COMMENT
   - Sally Hock-Harrison: Noted that on a day that she was at Midway there was no flag on the flagpole. Community coffee with Kim Cosgrove was a good meeting. Questioned the resources offered for students at Washington Woods that are struggling with math. Thanks and appreciation to the Board.
   - Sumer Darden: Brought forward concerns regarding her daughter who had received strong threats/racial slurs from a fellow student. Doesn’t believe it was handled properly. Would like to know the procedure for a situation like this.

5. REPORTS
   5.1. Student Representative Report: Student Representatives not in attendance.
   5.2. ISOA: No Report
   5.3. Julie Bureau – Board Policy Update: Latest revision has been sent to Neola. Still waiting on the online version to become available from Neola. Need to conversation regarding the social media policy – please get responses to Julie within 2 weeks.
   5.4. Superintendent’s Report: Video shoot with MI Fitness Foundation. Attended event with Capturing Kids Hearts. Kroger rewards are up to $8,000.00. Five Minutes Tops coming up January 30th at 5:30. Holt College is still going strong. Addition of security desk at main entrance of High School main campus. Starting incentive program for substitute teacher. Announce that Rick Brown has been successful in making 7 of our buildings energy star rated.
   5.5. Board President’s Report: MASB will be attending January Committee of the Whole meeting.
6. **DISTRICT DELEGATIONS AND PRESENTATIONS**
   6.2. Curriculum Department Updates
      6.2.1. First Read – High School Program Planning Manual: Jessica Cotter presented the first read to the High School Program Planning Manual. Retake/Replace procedure has been added. Science section - physical science course changed to meet NextGen science standards and is now a yearlong course. Computer literacy credit changed to be on applied technology credit by recognizing the spirit of the state law that students will need to fulfill the needs to be ready for the workplace. Will bring back for second ready in January.
      6.2.2. Junior High update and vision work: Hiring for Principal and Assistant Principal. Middle level education is tricky, working on how to improve. Will appoint interim Principal until hiring process is complete.

7. **WRITTEN PETITIONS AND COMMUNICATIONS**
   7.1. General Correspondence
      7.1.1. SRO Report: Deputy Belanger gave a summary of his report for the month.
   7.2. HR Report: 17 new hires this month, 152 in 5 months. 5 additional retirements, up to 24. 4 at the end of the school year, 1 at the calendar year; Marty Pohl, HS Teacher; Christy Hagerman, HS Secretary; Barb Burn-Briggs, Dimondale Special Ed Teacher; Cricket Degnan, Horizon Teacher.

8. **FINANCIAL MATTERS**
   8.1. Monthly Financial Packet: Cosgrove presented the financial packet. Noted that all 5 new accounting staff members have reached their 1 year anniversaries.
   8.2. Approval of Bills Paid: motion for approval of bills paid made by Bakken, seconded by Bureau, carried by all.

9. **ADMINISTRATION REPORT AND RECOMMENDATIONS**
   9.1. Food Service – Request for purchase of delivery vehicle: Evan Robertson introduced new Assistant Food Service Director Christy McNama. Robertson presented presentation on current vehicle versus new. Benefits and the cost savings. Motion for approval of request to purchase new delivery vehicle for $52,635.36 made by Bakken, seconded by Bureau, carried by all.
   9.2. Approval of Facilities Department Proposed work: Motion for approval of Horizon carpet project of $47,087 made by Halgren, seconded by Bakken, carried by all. Support for moving forward with 2019-20 projects made by Halgren, seconded by Bakken, carried by all.

15. **ADJOURNMENT**
    The motion was made by Bakken and seconded by Bureau to adjourn the Regular meeting of December 10, 2018. The motion carried unanimously and the meeting was adjourned at 8:26 p.m.

Respectfully submitted,

Julie A. Bureau, Secretary
Holt Public Schools Board of Education