1. CALL TO ORDER – QUORUM
President Mark Perry called the Special Meeting of the Board of Education to order at 7:00 p.m. on October 01, 2018, at 5780 W. Holt Road, Holt, Michigan.

Present: Mark Perry, Julie Bureau, Robert Halgren, Amy Dalton, Laura Colligan, Jennifer Robel, Ben Bakken, Dr. David Hornak and Student Representatives Isabel Abdouch and Adele Colson

Absent: None

Central Office Staff present: Kevin Badge, Steve Netzel, Jessica Cotter, Kim Cosgrove, Maggie Doolittle
Others in attendance who signed in: Charlie & Sally Harrison, Deputy Bellanger, Jackie Perry, Amanda Miller, Amanda Gleason, Sarah Kramer, Aurora Anstett, Evan Robertson, Margaret Hoemer, Ana Mooney, Rachel Butterson, Christine Lopez, Annette Erbes, Mark Erbes, Cameron Kilgore, Tiffany Stacey, Joann Weil, Jennifer Goodman, Josh Abatie, Madison Hall, Archie Hall, Stan & Christy Granger, Glenn Kirk, Alaina Houser, Sumer Darden

President Perry established the presence of a quorum; the Pledge of Allegiance was recited.

2. CHANGES/ADDITIONS TO THE AGENDA
3. APPROVAL OF THE BOARD MINUTES
3.1. Approval of the Special Meeting Minutes of September 10, 2018: Motion made by Bakken, seconded by Dalton, supported by all.
3.2. Approval of the Regular Meeting Minutes of September 10, 2018: Motion made by Halgren, seconded by Robel, supported by all.

4. PUBLIC COMMENT
• Sally Hock-Harrison: Got update on cost of fixing windmill ($5k) but wonders what it powers and saves us. Homeless Angels – October is “Socktober”, please donate socks. Girl Scout signups at every building.
• Amanda Miller: Took a minute to thank all the people that have been involved with advocating for her daughter.
• Glenn Kirk: Proud to be part of the Holt community. CPA report is very encouraging – your job is not to manage the district but to hire a great management team to lead the district – kudos to you for doing exactly that. Kim Cosgrove – thank you for the job you have done, you should be proud. Lead with saying we are not hear to embarrass people, hopes that going forward that doesn’t happen again.

5. REPORTS
5.1. Student Representative Report: Dr. Hornak introduced Isabel Abdouch and Adele Colson.
5.2. ISOA: No report
5.3. Julie Bureau – Board Policy Update: Policy process has been ongoing for over 18 months. Officially adopted but is also still a living document. There will continue to be changes and additions. Should be available online within the next few months.
5.4. Superintendent’s Report: Continue to serve; CAPCAN, YMCA, Holt Business Alliance. If Holt is served a lawsuit we will make the public aware. Connecting via Facebook, Instagram, Twitter. MI
Fitness Foundation, $1 million grant to upgrade walking/biking trail. PNC - $5,000 grant scholarship. Aviation partnership with Holt – still in development. Marshal Plan – money focused on talent and training. Not renewing Lacrosse schedule B contract, collected all concerns with SWOT analysis, couldn’t substantiate many of the concerns/statements, did determine a communication gap and elected not to renew the contract. October 3rd is Walk to School day. Windmill will spin, not at full capacity, at least $5,000 to repair, energy collected would power less than half a classroom.

5.5. Board President’s Report: MASB training will begin in January, retreat for goal setting mid-late April.

6. DISTRICT DELEGATIONS AND PRESENTATIONS

6.2. District Pride/Ram Pride Delegations
6.2.1. Cameron Kilgore – outstanding care and quick thinking during a medical emergency. Christine Lopez spoke to situation, Cameron jumped into action immediately to protect the student from further harm and helped student tremendously
6.2.2. Aurora Anstett – thank you for many years of service and dedication.
6.2.3. Pastor Mark & Annette Erbes – Jen Goodman presented a thank you for all the support and kindness given to Hope Middle School.

6.3. Curriculum Department Updates
6.3.1. Enrollment Update: Steve Netzel gave an update on current enrollment numbers. Currently up 14 students, down in Elementary. Count Day is this coming Wednesday.
6.3.2. TK Data Outcomes: after one year, TK students retained knowledge over the summer.
6.3.3. State Assessment Presentation: Cotter & Netzel presented. Beginning of a conversation. Data day is tomorrow. Major pieces of data – growth data calculates student growth from year to year. Proficiency data – unable to figure out the exact scoring algorithm.

7. WRITTEN PETITIONS AND COMMUNICATIONS
7.1. General Correspondence
7.1.1. SRO Report: Deputy Belanger gave a summary of his report for the month.
7.2. HR Updates
7.2.1. HR Report: 16 new hires this month. 7 resignations – 3 are Schedule B positions. 14 retirements for the year – 4 new this month, Laura Baren, Collette Boomershine, Mashel Failer, Jon Thon. 7 teacher retirements this year to plan for.
7.2.2. Exit Survey: survey is optional, we’ve received 31 entries. Keep data until the end of the school year and then start over to look for trends. Will be tweaking survey to get even more detailed results.

8. FINANCIAL MATTERS
8.1. Monthly Financial Packet: Cosgrove presented the financial packet. Young in the school year but percent of budget to actual is right where it needs to be.
8.2. Payment of Bills: motion to pay bills made by Bakken, seconded by Colligan, carried by all.

9. ADMINISTRATION REPORT AND RECOMMENDATIONS
9.1. Approval of Infrastructure Audit Proposal: will be making decision at additional special meeting.
9.2. Approval of Updates to Policy 2200 – Admin Salary Schedule: adjustment to two positions. Retirement allowed for a “reset” of one position and addition of Assistant Food Service Director. Motion to approve update made by Bakken, seconded by Halgren, carried by all.

12. NEW BUSINESS
• Board members were assigned to each building to be visible and participate in various activities.

14. CLOSED SESSION – no closed session
15. ADJOURNMENT

The motion was made by Bakken and seconded by Colligan to adjourn the Regular meeting of October 01, 2018. The motion carried unanimously and the meeting was adjourned at 9:17 p.m.

Respectfully submitted,

Julie A. Bureau, Secretary
Holt Public Schools Board of Education