1. CALL TO ORDER – QUORUM
President Mark Perry called the Special Meeting of the Board of Education to order at 7:06 p.m. on August 13, 2018, at 5780 W. Holt Road, Holt, Michigan.

Present: Mark Perry, Julie Bureau, Robert Halgren, Ben Bakken, Amy Dalton, Laura Colligan, Jennifer Robel and Dr. David Hornak, Superintendent

Absent: None

Central Office Staff present: Kevin Badge, Steve Netzel, Jessica Cotter, Kim Cosgrove, Maggie Doolittle

Others in attendance who signed in:

President Perry established the presence of a quorum; the Pledge of Allegiance was recited.

2. CHANGES/ADDITIONS TO THE AGENDA – adding second reading of the policy.

3. APPROVAL OF THE BOARD MINUTES
3.1. Approval of the Special Meeting Minutes of August 9, 2018: Motion made by Bakken, seconded by Dalton, supported by all.

4. PUBLIC COMMENT – no public comment

5. REPORTS
5.1. ISOA: September 5th is the next session.
5.3. Board President’s Report: encouraging parents and students to look into the many extracurricular activities that we have available.

6. DISTRICT DELEGATIONS AND PRESENTATIONS
6.1. District Pride/Ram Pride Delegations
6.1.1. Recognition of Neil Cronkite – Milken Award winner
6.1.2. Recognizing the hard work of the Quiz Bowl Teams
6.2. Curriculum Department Updates
6.2.1. Enrollment Update: School of Choice enrollment done – 168 SOC last year, 153 this year. Very preliminary numbers because many are still enrolling – 34 fewer students at this point.

7. WRITTEN PETITIONS AND COMMUNICATIONS
7.1. General Correspondence
7.1.1. SRO Report: Deputy Hutting gave a summary of his report. Introduced Holt Public School’s new SRO Deputy Bill Belanger. Gave thank you for his time spent within the Holt Schools.
7.2. Gifts
7.2.1. Knights of Columbus: motion to accept by Bakken, seconded by Halgren
7.3. HR Report: Kevin Badge gave a summary of the report – 39 hires for the year, 30 new teachers – 5 more in works, 4 retirements, 6 resignations.

8. FINANCIAL MATTERS
8.1. Monthly Financial Packet: As in previous years Kim Cosgrove presented only the cash flow analysis for July and August, the budget to actual analysis will start with the September board report. Kim Cosgrove then presented the preliminary unaudited June 30, 2018 financial data. The auditors will be on site starting August 20, 2018. An overview presentation and discussion occurred about the fund balance, physical plant budget to actual and improvements in that area, along with reviewing the Curriculum Department and building’s carryover budget amounts and asked for approval to carryover unused funds. **Motion for approval of budget carryovers made by Bakken, seconded by Colligan.** Colligan inquired on implementing a carryover % rule – Mr. Netzel and Mrs. Cosgrove explained that there are ongoing discussions with principals about the use of funds in their buildings. There was also a discussion on the adequacy and correct goal for the fund balance of the School District. Mrs. Cosgrove noted that the State Of Michigan, auditors, Treasury and outside agencies, such as Standard & Poor’s monitor Districts fund balance and trends to assess the financial health and stability of the organization.

8.2. Payment of Bills: motion to pay bills made by Bakken, seconded by Halgren
8.3. School Bond Loan Fund Annual Activity Application: motion to approve made by Colligan, seconded by Bakken.

10. OLD BUSINESS — no old business

11. NEW BUSINESS
- Second reading of Board Policy: motion to accept 1st and 2nd reading of the new Board of Education Policy made by Bakken, seconded by Colligan, accepted by all.
- Motion to adopt the new Board Policies made by Bureau, seconded by Colligan, accepted by all. Roll call vote: Colligan – yes, Bakken – yes, Dalton – yes, Perry – yes, Bureau – yes, Halgren – yes, Robel – yes.

12. PUBLIC COMMENT — no public comment

13. CLOSED SESSION — no closed session

15. ADJOURNMENT
The motion was made by Bakken and seconded by Bureau to adjourn the Regular meeting of August 13, 2018. The motion carried unanimously and the meeting was adjourned at 8:24 p.m.

Respectfully submitted,

Julie A. Bureau, Secretary
Holt Public Schools Board of Education