The following is a summary of the minutes of the special committee of the whole work session meeting of the Board of Education held on Monday, May 8, 2017, at 5:35 p.m., in the Administration Building, 5780 West Holt Road, Holt.

CALL TO ORDER
Present: Lori Zajac, Deborah L. Roeske, Julie Bureau, Mark Perry, Ben Bakken, Laura Colligan, Doug Needham, Dr. David Hornak, Superintendent

Absent: none

The Pledge of Allegiance was recited.

CHANGES/ADDITIONS TO THE AGENDA
There were no changes or additions to the agenda.

PUBLIC COMMENT
There was no Public Comment.

COMMITTEE OF THE WHOLE – Work Session

Superintendent's Report: Superintendent Dr. David Hornak reported to the Board that the Athletic Department would be conducting an in-depth analysis of their systems which would include establishing a code of conduct and handbook for coaching staff.

Dr. Hornak announced that the district would be hiring Mr. Kevin Badge as Human Resources Director effective June 1, 2017.

Monthly Financial Packet: Executive Finance Director Ms. Kim Cosgrove noted no budget items of significance to report; cash flow and budgeted to actual numbers are on track.

Food Service Fund:

- Current Year Proposed Budget Update: Ms. Cosgrove explained a change in the budget due to the direct charge of custodial costs to food service (approximately $90,000) not being allowed as a result of a reversal by an MDE auditor on a previous MDE directive to the District. The Food Service Department will still carry an excess fund balance but some of it will be allowed to be carried over. Upcoming work includes the Junior High kitchen renovation and food service computer replacements.
- Proposed 2017-18 Budget: Ms. Cosgrove noted budget assumptions would be the same for the coming year.

Budget Assumptions for 2017-2018: Ms. Cosgrove presented scenarios with various budget assumptions including an estimated per pupil allowance increase of $100, loss of students, and decreasing At-Risk and Special Education grant funding. She itemized estimated expenses including staff retirements and resignations, moving EdTrek to a school-based model, negotiations with all five bargaining units, as well as retirement and hard cap increases. She will be proposing a zero-based budget at the June board meeting.

Information/Data Systems Director Mr. Kevin Galbraith presented documents showing a) deployment of student technology, b) computer replacement schedule, and c) technology

budget. Mr. Galbraith answered questions from board members about the differences in saturation and student use of devices by buildings. He provided an update on the computer and telephone replacements, noting that the delay in the process could result in greater savings due to equipment advancements. He provided an update on the web site redesign.

At this point it was determined there would not be time to cover curriculum updates or the remaining items on the agenda, so the curriculum items would be postponed to the special board meeting following the Joint Meeting with Delhi on May 15, 2017.

ADJOURNMENT
The meeting was adjourned at 6:55 p.m.